

How To Register For Our Patient Portal

Step 1

- Provide your email address to your IMA Primary Care Office either at your first visit or by calling the office
- A Patient Portal invite will be sent to that email address
 - Check your SPAM or junk folder
- Once you have received the email, click on the green “Register Here” button which will bring you to the sign up page

We are excited to invite you to join our patient portal. On the portal, you can

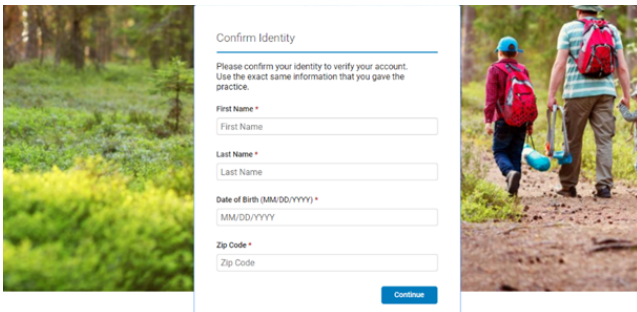
- View your upcoming appointments
- Securely communicate with your provider
- View your health information

Sign up for an account to get anytime, anywhere access to all of the above – and more! It's an easy way to stay connected and communicate with us about your healthcare.

Let's get you started. You will need to enter your First Name and Last Name, date of birth and your zip code. This must match what is on file with your primary care office. If you are unable to register, please contact your primary care office to verify your records. To register and start taking advantage of the patient portal, visit this link:

Register Here

Step 2



Confirm Identity

Please confirm your identity to verify your account. Use the exact same information that you gave the practice.

First Name *

Last Name *

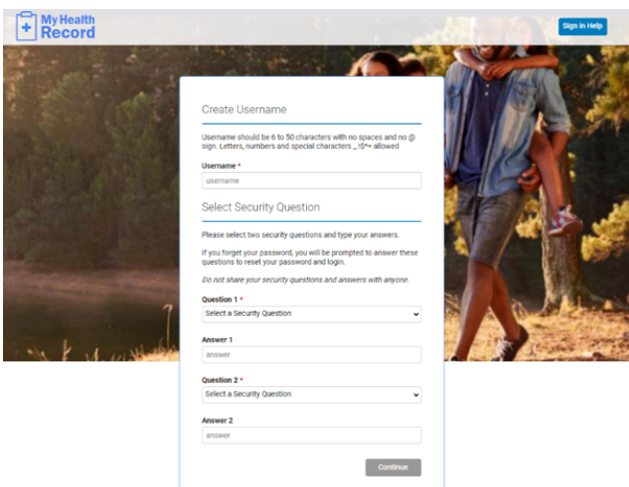
Date of Birth (MM/DD/YYYY) *

Zip Code *

Continue

- On the “Sign Up” page, you will enter the requested personal information - First Name, Last Name, Date of Birth, and Zip Code
- Click the blue “Continue” Button

Step 3



My Health Record Sign In Help

Create Username

Username should be 6 to 50 characters with no spaces and no @ sign. Letters, numbers and special characters _!\$*= allowed

Username *

Select Security Question

Please select two security questions and type your answers. If you forget your password, you will be prompted to answer these questions to reset your password and login. Do not share your security questions and answers with anyone.

Question 1 *

Answer 1

Question 2 *

Answer 2

Continue

- Create a “Username”
 - Your Username should be 6-50 characters with no spaces and no @ sign. Letters, numbers and special characters _!\$*= are allowed
- Select two security questions and provide answers
- Click the gray “Continue” button which will bring you to a new page.

Step 4

My Health Record Sign In Help

Confirm Your Sign In Email Address

Confirms your current email address or enter a new one. This email address should be unique to you and cannot be used by another family member or dependent for their account.

IMPORTANT:

- As this is linked with your private healthcare data, do not share this information with anyone.
- This email will be used for account recovery in the event of forgotten username or password.

Email Address:

After you select **Continue**, we will provide you a PIN Code to use for account registration. We will also send a message to the above address with instructions continue the process.

Continue

MyHealthRecord.com migration
We are migrating portal accounts to the new system to improve Greenway Health security level.

- Confirm that your email address is correct
- Click the blue “Continue” button which will bring you to a new page.

Step 5

- Check your email. You should receive an email that looks like the image below and contains a unique PIN number.
 - If you do not receive the email with your unique pin, check your SPAM or junk email

Thank you for taking the next step to confirming your unique email for account registration. This process will help ensure the privacy of your secure health care information.

To complete your registration, verification is required. Please enter the PIN provided below on the My Health Record registration page.

PIN:

This PIN will expire in 30 minutes. If your PIN expires, you can restart the process from <https://myhealthrecord.com/> to receive another email with a new PIN. If you need assistance with registration, please call your practice. After you have completed this process, you can visit your portal at any time at <https://myhealthrecord.com/>

Thank you,
Integrated Medicine Alliance

Step 6

My Health Record Sign In Help

Email Sent

Success

We just sent a confirmation email and PIN Code to . You will need the PIN Code to continue to the process. The email may take up to 10 minutes to arrive.

Continue

Troubleshooting

Don't see an email after 10 minutes? Check your junk mail folder.

If the message is not there, select **Re-Enter Email Address** to confirm your email and re-send the message.

Re-Enter Email Address

- Once you have received the email with your PIN, copy and paste the PIN, or write it down and enter it
- Click the blue “Continue” button which will bring you to a new page where you will confirm all your information is correct and have access to the IMA Patient Portal